City of San Diego
PURCHASE ORDER

PO No. **4500081284**

Date: 08/04/2016 **Page 1 of 1**

Ship To:
POLICE-FISCAL MANAGEMENT
MS 715
1401 BROADWAY
SAN DIEGO CA 92101-5710

Bill To:
POLICE-FISCAL MANAGEMENT
MS 715
1401 BROADWAY
SAN DIEGO CA 92101-5710

Billing Contact:
Gerardo Edgar Sison

Telephone:

E-Mail: GSISON@PD.SANDIEGO.GOV

Vendor: Shred it USA
dba Shred it San Diego
PO Box 101007
Pasadena CA 91189-1007

Vendor ID: 10030219 **Telephone:** **E-Mail:**

Terms:
within 30 days Due net

Delivery Terms:
FOB FOB Destination

Buyer: Susannah Shoaf
Telephone: 619-236-6190
E-Mail: SShoaf@sandiego.gov

Line #	Item ID/Description	Del.Date	Quantity/UM	Unit Price	Extended Price
1	**DEPT.OPEN-SHREDDING SERVICES** City of San Diego Police Dept./Dept. Wide NPE Dept. Open - As needed shredding service for the period 7/1/2016 through 6/30/2017 Update insurance as required Prior PO 4500066778 Analyst: Rita Castillo (619) 525-8450 MS 715 PO number to be on all invoices. ***To ensure prompt payments please mail invoices within five business days from delivery of items or completed service. Invoice should be mailed to: San Diego Police Department ATTN: Accounts Payable 1401 Broadway, MS-715 San Diego, CA 92101	06/30/2017	55,000 EA	USD 1.00	USD 55,000.00
****	Item partially delivered				

Notes: The Terms and Conditions of this Purchase Order are available at http://sandiego.gov/purchasing/

IMPORTANT!

To ensure prompt payments, PO # must appear on all shipments and invoices; all invoices must be directed to *Billing* Contact person at *Bill-To* address listed above

Line Item Total	$	55,000.00
Tax	$	0.00
PO Total	**$**	**55,000.00**

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