

City of San Diego
Park and Recreation Board
SAN DIEGO REGIONAL PARK IMPROVEMENT FUND OVERSIGHT COMMITTEE

April 19, 2012
MINUTES

“WE ENRICH LIVES THROUGH QUALITY PARKS AND PROGRAMS”

Meeting Held at:

City Administration Building
Committee Room, 12th Floor
202 C Street, San Diego, CA 92101

Mailing Address is:

City of San Diego
202 C Street, MS 37C
San Diego, CA 92101

Members Present

Wilbur Smith, Chair
Bruce Brown
Rick Bussell
Amy Denhart
William Diehl
Claudia Dunaway
Vicki Granowitz
Bobby Hughes
David Kinney
Michael Stepner
Kathryn Warburton

Members Absent

City Staff Present

Kyle Esler
Danielle Knighten
Stacey LoMedico
Bonnie Pearson
Shannon Thomas
Ken Whitfield

CALL TO ORDER –Chair Smith called the meeting to order at 3:06 p.m.

APPROVAL OF THE MINUTES OF FEBRUARY 16, 2012

MOTION: MOVED/SECONDED Mr. Bussell/Mr. Brown

A motion was made by Mr. Bussell and seconded by Mr. Brown to approve the February 16, 2012 meeting minutes. The motion was unanimously approved (7-0) with four abstentions.

ADOPTION OF AGENDA – None

Consent At this time the Board may consider adoption of one or more items on the adoption agenda as “Consent” items.

REQUEST FOR CONTINUANCE

Ms. LoMedico would like to continue the Fiscal Year 2012 Revenue Update by Mr. Ken Whitfield, City Comptroller. There are no significant updates at this time and she would like to continue this item to a later date when there is a more substantial update on revenue.

MOTION: MOVED/SECONDED Mr. Bussell/Ms. Granowitz

A motion was made by Mr. Bussell and seconded by Ms. Granowitz to continue the Fiscal Year 2012 Revenue Update to a later date. The motion was unanimously approved (11-0).

COMMUNICATIONS - None

(Limited to items not on the agenda. Each one will be limited to three minutes and is not debatable.)

WORKSHOP - None

INFORMATION

- Mission Bay/Regional Park Fund Audit & Reconciliation of the Funds

Chair Smith introduced Ms. Danielle Knighton, Performance Auditor of the City Auditor's office. Ms. Knighton presented a PowerPoint presentation of the Mission Bay/Regional Park Fund Audit & Reconciliation of the Funds. Highlights of the presentation were:

- Results in Brief
- Introduction
- Objectives, Scope and Methodology
- Audit Results (Findings 1, 2 & 3)

Details of the audit can be found on the City Auditor's website at:

<http://www.sandiego.gov/auditor/pdf/report/audit/2012/120316missionbayaudit.pdf>

Board Members Comments and Questions:

- Ms. Dunaway asked because they are all Priority 2, do the changes have to be done within six months? Ms. Knighton stated this is actively being worked on to implement as quickly as possible. Ms. LoMedico added this is the first audit and the City Charter requires a fiscal audit be conducted every year. We will be completely up-to-date with the audits by this summer. Mr. Ken Whitfield, City Comptroller provided additional information regarding the priorities on the findings. He stated the actual revenues were approximately \$1.6M. In prior reporting, the Comptroller had an over accrual because he used an estimated process rather than actual process. The estimate was based on the prior year before with declining revenues in Mission Bay. Because of the auditing function of this fund, the Comptroller changed the methodology to an actual dollar amount instead of an estimate accrual. Additionally, there is now a method to segregate the funds between pre and post audit. Mr. Whitfield added that his office worked closely with the Auditor's office to ensure both departments were in sync with all processes. Going forward the audits should be smoother for the Comptroller's and Auditor's office. It is anticipated the second audit will be completed by the end of June.
- Mr. Diehl asked if we will go back and revisit the \$4M projects as to who has priority, etc.? Ms. LoMedico responded the audit shows the Oversight Committee has the advisory role over only the "post" Charter funds. We have an additional \$639,000 in that fund balance per the Audit. The Comptroller will come back to this committee with recommendations on how to expend the funds. At the end of the fiscal year we will have funds available from the FY12 fund balance. The audit has shown there is an over-committed funding for pre-Charter.

- Ms. Dunaway asked what does the term “abandoned” projects refer to. Ms. Knighten responded that it refers to projects that were put on a listing and did not have full funding.
- Chair Smith commented that the revenues run a wide range from \$11M to \$500. What is the \$500 project/lease? Ms. Knighten responded its leases. Attorney Thomas pointed out that the definition of lease revenue is noted on page 4 of the report and is broader definition than “leases”

³ Lease revenues exclude items such as Mission Bay golf course, unless privately leased; mooring fees; any revenues from taxes including but not limited to Transient Occupancy Taxes, sales taxes, possessory interest taxes and property taxes. These revenues also exclude permit fees such as park and recreation fees or special event fees to the extent that those fees are levied to recover actual costs incurred by the City.

ADJOURNMENT – The meeting was adjourned at 4:17p.m.

Next Meeting: TBD

Submitted by,

Stacey LoMedico
Park and Recreation Director