

City of San Diego
Park and Recreation Board
SAN DIEGO REGIONAL PARK IMPROVEMENT FUND OVERSIGHT COMMITTEE

July 19, 2012
MINUTES

“WE ENRICH LIVES THROUGH QUALITY PARKS AND PROGRAMS”

Meeting Held at:

City Administration Building
Committee Room, 12th Floor
202 C Street, San Diego, CA 92101

Mailing Address is:

City of San Diego
202 C Street, MS 37C
San Diego, CA 92101

Members Present

Wilbur Smith, Chair
Bruce Brown
Rick Bussell
Amy Denhart
Claudia Dunaway
Vicki Granowitz
Bobby Hughes
David Kinney
Michael Stepner
Kathryn Warburton

Members Absent

William Diehl

City Staff Present

Danielle Knighten
Stacey LoMedico
Bonnie Pearson
Jeffrey Peelle
Shannon Thomas

CALL TO ORDER – Chair Smith called the meeting to order at 3:05 p.m.

APPROVAL OF THE MINUTES OF APRIL 19, 2012

MOTION: MOVED/SECONDED Mr. Bussell/Ms. Granowitz

A motion was made by Mr. Bussell and seconded by Ms. Granowitz to approve the April 19, 2012 meeting minutes. The motion was unanimously approved (10-0).

ADOPTION OF AGENDA – None

Consent At this time the Board may consider adoption of one or more items on the adoption agenda as “Consent” items.

REQUEST FOR CONTINUANCE - None

COMMUNICATIONS - None

(Limited to items not on the agenda. Each one will be limited to three minutes and is not debatable.)

WORKSHOP - None

INFORMATION

Ms. LoMedico asked Chair Smith to begin with Item 2 – *Performance Audit of the Mission Bay Improvement Fund FY 2011*. In addition to the PowerPoint presentation by Ms. Knighton, a memorandum from Eduardo Luna, City Auditor, was also included as part of the presentation.

2. Performance Audit of the Mission Bay Improvement Fund FY 2011
Presenter: Danielle Knighton, Performance Auditor, City Auditor

In her presentation, Ms. Knighton provided the following information:

- Background regarding City Council Ordinance and City Charter requirements for the San Diego Regional Parks Fund and the Mission Bay Improvement Fund
- Audit Objectives
- Fiscal Year 2011 Financial Activity
- Fiscal Year 2011 Mission Bay Park Lease Revenue
- Recommendations

Details of the audit can be found on the City Auditor's website at:

<http://www.sandiego.gov/auditor/pdf/report/audit/2012/120316missionbayaudit.pdf>

Board Members Comments and Questions:

- Mr. Bussell had questions regarding the DeAnza area revenues. Ms LoMedico advised that is not a part of the Audit report. She clarified that the Comptroller's office is responsible for the intake and approvals of expenditures as funds are received and work with the Real Estate Assets Department in the revenue and receipt of revenue. Per the Charter, there is to be an annual audit which is done by the Audit Department. Ms. LoMedico added that we are now completely up-to-date with the audits.
- Ms. Knighton added that the Audit Department has a process to follow-up on recommendations and will begin that process within the next few weeks. Status updates will be posted on the Audit Department's website.
- Ms. Warburton inquired as to why there were no expenditures in 2011? Ms. Knighton advised that the expenditures occurred in 2012. Ms. LoMedico explained that the process of the Audit reporting is always a year behind. Additionally, Ms. LoMedico explained that we wait until the end of year, have Comptroller's confirm the amount of revenue received before its allocated.
- Ms. Granowitz appreciates receiving the Audit reports.

1. 3rd Quarter Mission Bay Lease Revenue Update

Presenter: Jeff Peelle, Accountant, Comptroller Office (Representing Mr. Whitfield in his absence)

Mr. Peelle provided a brief overview and highlights of the FY2012 Mission Bay Lease Revenue report. The year-to-date total for invoices received for the Mission Bay Park leases is close to \$19.9M. The amount of cash received \$20.8M. Per the graph handout, Mr. Peelle stated we are getting close to the \$23M threshold and will meet the threshold in the fourth quarter. The additional pages indicate month-to-month revenues based on each business.

Ms. LoMedico inquired if we will get close to the threshold regarding revenue received when the Comptroller's office prepares the next report in August. Mr. Peelle stated yes.

Board Members Comments and Questions:

- Mr. Bussell inquired as to why aren't any of these sources of revenue shown anywhere as belonging to the Mission Bay Park area. Mr. Bussell asked if the Board could get a report on this. Several questions were raised at the Mission Bay Park Committee as to why that is not shown as an asset. Mr. Peelle stated that Mr. Whitfield is preparing a letter regarding this and should have it for the Board at the next meeting.

3. CIP Projects Update

Presenter: Darren Greenhalgh, Deputy Director, Public Works Department

Mr. Greenhalgh provided an overview of his July 12, 2012 memorandum to Ms. LoMedico. He stated that last April, the Board authorized Public Works Department staff to move forward with funding four projects and moving them to completion:

- 1) Old Mission Dam Preservation Project-approved by Council August 4, 2011. The project is on target to secure the permits by fall of 2013.
- 2) Diamond Street Stair Repair Project-approved by Council May 29, 2012 and now waiting for Financial Management to appropriate the funds into the project. Construction is anticipated to begin this winter.
- 3) Pescadero Street Stair Project- approved by Council May 29, 2012 and now waiting for Financial Management to appropriate the funds into the project. Construction is anticipated to begin this winter.
- 4) Ocean Beach Comfort Station Replacement Project-project completed with the Grand Re-opening July 2, 2012.

Ms. LoMedico reiterated the allocations for this memo were the first allocations completed for FY2010. The Oversight Committee also allocated funds to the Balboa Park California Tower, which were FY2011 funds. This fall, additional recommendations will come forward to utilize the balance of FY2011 and FY12 funds.

ADJOURNMENT – The meeting was adjourned at 3:22 p.m.

Next Meeting: TBD

Submitted by,

Stacey LoMedico
Park and Recreation Director