



# City of San Diego PURCHASE ORDER

**PO No. 4500105893**

**Date:** 10/18/2018 **Page 1 of 1**

<b>Ship To:</b> City of San Diego Billing Contact for Delivery Address 92101	<b>Bill To:</b> SPECIAL PROMOTIONAL PROGRAMS Ste 1326 1200 THIRD AVE SAN DIEGO CA 92101	<b>Billing Contact:</b> Whitney Roux  <b>Telephone:</b>  <b>E-Mail:</b> WROUX@SANDIEGO.GOV
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<b>Vendor:</b> Cygnet Theatre for ACH payment 2410 Congress St San Diego CA 92110-2819  <b>Vendor ID:</b> 10013667 <b>Telephone:</b> 619-337-1525 <b>E-Mail:</b> gabe@cygnettheatre.com	<b>Terms:</b> within 20 days Due net  <b>Delivery Terms:</b> FOB Destination  <b>Buyer:</b> Katrina McDonald <b>Telephone:</b> 619 236-6038 <b>E-Mail:</b> KMMcDonald@sandiego.gov
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Line #	Serv #	Item ID/Description Service Description	Del.Date	Quantity/Ord UoM	Unit Price/Prc UoM Conv Factor	Extended Price
1		<b>FY19 TOT OSP CYGNET THEATRE</b>	06/30/2019	172,973 EA	1.00 EA	USD 172,973.00
<p>Vendor is a NONPROFIT organization contracted to provide arts and culture services (e.g. parades, festivals, performances, exhibits, public art, classes) from July 1, 2018 to June 30, 2019. This contract is funded by TOT and is authorized by Council Policy 100-03 and FY19 Appropriations Ordinance O-20952. More detail can be found in FY19 Adopted Budget Book, Department Detail, and Special Promotional Programs. Nonprofits are EXEMPT from providing Business Tax Licenses per SDMC 31.0201. Nonprofits are EXEMPT from participating in EOCP per SDMC 22.2703.</p> <p>This contract's services are on the MEA and Local 127 Contracting Protocols Exemption List as exempt from the City's current Human Resources Department Contracting Out Review Process.</p> <p>Department Contact is: Whitney Roux            Email: wroux@sandiego.gov            Phone: 619-236-6798</p> <p>"Certificate of insurance to be updated as required"</p> <p>Reimbursement to Cygnet Theatre Company FY19 TOT Allocations Agreement period July 1, 2018 - June 30, 2019 per Ordinance O-20952.</p> <p>Payment terms for this PO are Net20.</p> <p>****            Item partially delivered</p>						

The Terms and Conditions of this Purchase Order are available at <a href="http://www.sandiego.gov/purchasing/vendor">http://www.sandiego.gov/purchasing/vendor</a>	<b>Line Item Total</b> \$ 172,973.00 <b>Tax</b> \$ 0.00
<b>IMPORTANT!</b>	
To ensure prompt payments, PO # must appear on all shipments and invoices; all invoices must be directed to <b>Billing</b> Contact person at <b>Bill-To</b> address listed above	<b>PO Total</b> \$ <b>172,973.00</b>